

दक्षिण रेलवे/Southern Railway

सं. यू/पी. No.U/P.608/II/SCOR/25%/LDCE

मंडल कार्यालय Divisional Office,
कार्मिक शाखा Personnel Branch,
मदुरै Madurai.दिनांक Date:31.01.2025

All SMR/SS/SM/TI/CTNC/CTTI/CHCs of MDU Division

विषय/ Sub: Selection for the post of Section Controller in L-6 of VII PC against 25%
LDCE quota in Optg dept Total Vac = 01 (UR-01) -Reg.

संदर्भ/Ref: 1. PCPO/MAS Lr. No.P(R) 608/P/Vol.XI Dt.10.07.2023
2. PCPO/MAS Lr. No.P(Co-ord)CCBT/2024 Dt.03.01.2025

It is proposed to conduct a selection for the post of Section Controller in Level-6 of VII PC pay matrix against 25% LDCE to fill up the following provisional vacancy:

No. of vacancy: 1 (UR-01)

The above said vacancies are provisional and likely to change after completion of PRQ Selection. Three Vacancies (2-UR, 1-ST) are earmarked for selection through PRQ.

If any of the above said vacancy which is notified for PRQ is unfilled, the same may be carried forward to LDCE. However no further chance will be given for applying consequent on such change in the said vacancy. Mere calling volunteers for the provisional vacancies will not confer any right to empanel and empanelment will be done for the final vacancies decided after completion of PRQ selection.

Applications are accordingly invited from eligible employees for selection to the post of Section Controller in level 06 of VIIth CPC Pay Matrix against 25 % Limited Departmental Competitive Examination Quota without any community restriction.

1. Eligibility Criteria:

As per PCPO/MAS Letter No. P(S) 535/II/AVC/SC/2017 dated 24.01.2018:

- All Serving Graduated Group "C" employees working in PML2 and above of Operating Department (other than Ministerial staff) with two years regular service and aged over 40 years as on the date of notification i.e.31.01.2025.
- Upper Age limit is 52 Years as on the date of notification i.e.31.01.2025.
- The employees selected as Section Controller through LDCE should undergo initial training before absorption in working post of Section Controller in L-6.

The service rendered in the old unit of employee who joined this division on own request transfer shall be reckoned subject to the condition that the service so allowed to be counted does not exceed the length of service of their immediate senior in the new unit etc., as per RBE 34/2006.

2. Syllabus:

- The tentative syllabus for selection to the post of Section Controller of Operating Department against 25% LDCE is enclosed as ANNEXURE-I for wide publication amongst the staff concerned.
- In addition to the syllabus, there will be questions to the extent of 10% of the total marks allotted for the written examination on the rules governing implementation of official language.

3. Pre-promotional Training:

In terms of Rly Board's Lr.No.88-E(SCT)I/42/2 dated 11.04.1991, pre-selection/pre-promotional training to SC/ST employees is to be conducted in case a vacancy is reserved for SC/ST, covering the syllabus for the written examination. If any SC/ST employee expresses unwillingness for PPT, a written declaration to that effect may be obtained and forwarded to this office for record.

4. Procedure for Selection:

- i. The Selection consists of CCBT (Centralized Computer Based Test) Examination followed by perusal of records of qualified employees.
- ii. As per Board's Lr.No.E(NG)I/2018/PM1/4 dated 14.12.2018 (RBE No:196/2018), the questions will be 100% objective type multiple choice questions for the CCBT examination and 10% of the total marks will be from Official Language Policy & Rules (which will be optional). Question numbers from 101 to 110 will be on official language policy and rules and will be purely optional. The candidate has to choose any **100 questions (100 only)** out of 110 questions.
- iii. There shall be negative marking for incorrect answers. One third (1/3) of the marks allotted for each question will be deducted for wrong answers in terms of Rly Boards's Lr.No.E(NG)I/2018/PM1/4 Dt.14.11.2019 (RBE No.194/2019)

5. Date of Examination and Venue:

The date, venue and time of examination will be intimated in due course. However, there will be no supplementary examination since the selection is conducted by calling volunteers.

6. Procedure for drawal of panel :

- i. The panel will be formed in the order of merit and there will be no classification as "Outstanding" in terms of Rly Board's Lr.No.E(NG)I-2008/PM7/4 SLP Dt.19.06.2009 (RBE No.113/2009).
- ii. A candidate must secure a minimum of 60% marks in the 'Professional ability' and 60% of marks in the aggregate for consideration of placement in the panel and the final empanelment is subject to the availability of vacancies.
- iii. As the final panel will be drawn on the basis of merit, The various factors of selection and their relative weight will be as indicated below:

Sl.No.	Factors/Headings	Maximum Marks	Qualifying marks
1	Professional ability	50	30
2	Record of service	30	--
Total		80	48

7. Initial Training:

The selected employees will be directed to undergo training for Section Controller according to panel seniority. On successful completion of training they will be absorbed as Section Controller in pay matrix Level-6. **Employees once selected for the post and undergone training will not be permitted to withdraw their candidature and not allowed to go back to their parent cadre under any circumstances.** Such of those employees who are not willing to accept these conditions need not apply and those who fail in the training will be directed back to their parent cadre.

8. Forwarding of Application:

- i. Employees who fulfill/accept the eligible conditions may submit their applications in the prescribed format-ANNEXURE II (Copy enclosed) to their Supervisory Official **on or before 20.02.2025.**
- ii. Supervisory Official shall collect the applications and forward it in one bunch with a covering letter indicating the Names/Designation of the volunteers to reach the undersigned **on or before 25.02.2025.**
- iii. Any application sent in piecemeal/without the signature of supervisory official will not be entertained.

- iv. The incomplete applications and the applications received after 25.02.2025 will not be entertained under any circumstances.
- v. Tentative Schedule of the selection.

Last date of receipt of application	25.02.2025
Publication of eligible list of candidates	10.03.2025
PPT	To be conducted between 16.03.2025 and 30.04.2025
Date of Written Examination	Between 21.05.2025 and 10.06.2025
Publication of Panel	30.06.2025

9. General Instructions

- i. Supervisors should ensure that the notification is brought to the notice of all concerned. If any of the employees is on deputation elsewhere with their lien still on these units, they should also be intimated by concerned Cadre Controlling Officers about the notification.
- ii. The applications of the employees who are under deputation shall be routed through the respective cadre controlling Officer, where their lien is maintained after due verification of the status, grade, and service. Application received directly from where they are presently working on deputation will be rejected.
- iii. List of eligible employees for participating in CCBT would be published after scrutiny of the applications.
- iv. The employees who have responded to this notification are also equally responsible to attend CCBT examination on the scheduled date and time or on the date to be notified, provided they are found eligible.
- v. It shall be noted by all the applicants that purely based on the declaration given by them in the application and the attested photo copies of SSLC/Matriculation/HSC and the degree certificates along with Mark-sheets enclosed with the application, they will be admitted for written examination. In the event of employees making false declaration of educational qualifications and Community Status, apart from disqualifying them for the post, they will also be taken up under D&AR.
- vi. It is the responsibility of the employees to produce original and attested copies of Educational Qualification, Community Certificate, in the case of SC/ST employees, before the concerned authorities, as and when demanded, without which their application will not be considered.

10. Wide publicity of this notification may be given among the staff working under your control.

Please acknowledge the receipt of this letter with date without fail.

- Encl.:** 1. Syllabus (Annexure I)
2. Application (Annexure II)


31/1/2025
(T.Sankaran)

मंडल कार्मिक अधिकारी

Divisional Personnel Officer/MDU

Copy to: PCPO/MAS, CVO/MAS – for kind information
PS to DRM/MDU - for kind information
PS to ADRM/MDU - for kind information
Sr.DOM – for kind information
Principal/MDZTI/TPJ - for kind information
CA to DRM, TI/MPP, Ch.OS Tfc. Br., CHC, Control Office/MDU, Notice Board
JE/IT Cell – To publish this Notification in PB/MDU Website
DS/SRMU/MDU, DP/DREU/MDU, DS/AISCST/REA, DS AIOBC/REA

ANNEXURE I

Syllabus for the selection of to the post of Section Controller against 25% LDCE

I GENERAL

- (i) Organization set up of Indian Railway / Southern Railway, Annual Budget, Functioning of various Departments, Working Expenses, Targets(Loading/Earnings)

II OPERATING

- (i) General and Subsidiary rules, Station Working Rules
- (ii) Control Office Organization and functioning.
- (iii) Various Train Passing Documents/Authorities.
- (iv) N.I.working.
- (v) Asset failures: Signal Failure, Track Circuit Failure, Weld failure. OHE Failure-dealing of Trains.
- (vi) Functions of Goods Yard & Marshalling order.
- (vii) Important Operating Statistics, Wagon and Engine utilization / Targets, Marshalling yard statistics, Time tabling, Section capacity.
- (viii) Dealing with Public complaints
- (ix) Axle counter, Crank handle, SSI, Panel Interlocking etc.
- (x) FOIS, COIS, NTES, COA, ICMS
- (xi) Steps for optimum utilization of assets, viz, speed of various rolling stock, Wagon Turn Round, Loading and Unloading.
- (xii) Train ordering, Crew booking-Loco pilot and Guard, 10Hrs rule.
- (xiii) PDD-way and action to reduce.
- (xiv) Working Time table and Public time table.
- (xv) Punctuality of Express, Passenger trains-adherence to PTT
- (xvi) Crossing and Precedence.
- (xvii) Various allowances-Traffic, Engg etc.
- (xviii) Caution Order-Types, Imposition & Cancellation – Emergency Caution Order.
- (xix) Unusual & Abnormal working, Total communication working, Disaster management, role of various departments.
- (xx) Maintenance Blocks, Traffic block, planning and organizing, various types of engineering machines used in blocks, various types of S7T maintenance blocks.
- (xxi) Single line working on Double line.

III COMMERCIAL

- (i) Daily stock report Goods and Coaching.
- (ii) General reservation-Demurrage and Wharfage rules.
- (iii) Free time for Loading/Unloading for various types of Wagons.
- (iv) Catering arrangements
- (v) Wagonload and trainload.
- (vi) FTR trains, special trains, IRCTC coach booking.

IV ESTABLISHMENT MATTERS

- (i) Discipline and Appeal Rules, WCA/HOER/Passes and leave rules.
- (ii) Implementation of Official language policy, incentives, Constitutional provisions etc.

Note : The above Syllabus is likely to change after final instructions from Head Quarters, If any.

ANNEXURE II

Enclosure to DPO/MDU Letter No. U/P. 608/II/SCOR/25% LDCE dt.31.01.2025.
Application for the post of Section Controller in Pay Matrix Level-6

- 1) Name :
- 2) PF Number :
- 3) HRMS ID :
- 4) Designation/Station :
- 5) Present Pay & Pay Level :
- 6) Date of Birth :
- 7) Age as on 31.01.2025 : _____ years _____ months _____ days
- 8) Date of Appointment :
- 9) Date of entry into the Present grade :
- 10) Total length of service in Level 2 & above as on 31.01.25: _____ years _____ months _____ days
- 11) Educational Qualification :
- 12) Community :
- 13) Mobile No. :
- 14) Email ID :

Recent
Passport size
Photo with
supervisor
Attestation

DECLARATION

I hereby declare that the above particulars furnished by me are true to my knowledge and if found incorrect at a later date, I may be taken up under DAR.

I am aware that if I am selected for the post of Section Controller, I may be nominated for training course for Section Controller in the order of panel seniority subject to the vacancies available and I have no option to choose for reversion to my parent category.

Date :
Station :

Signature of the applicant

Forwarded to :

Date :
Station :

Signature of the Supervisor official

Name :
Designation :